

## MINUTES OF PARISH COUNCIL

OLD VICARAGE AND VIA ZOOM, 7pm TUESDAY 11<sup>th</sup> MAY 2021

### 1. WELCOME

Present: Craig D'Alton (Vicar)  
Christine French (Warden)  
Sarah Benfield (Warden) – via Zoom  
Sandra Ivory (Warden)  
Simon Barrie (Treasurer) – via Zoom  
Brian Hauser (Secretary)  
Judith Armstrong  
Mandy Burritt – via Zoom  
Garry McCarthy – via Zoom

In attendance: Emily Fraser (Assoc. Priest)

Apology: Jack Lindsay

### 2. MINUTES OF PREVIOUS MEETING

It was RESOLVED that the Minutes of the previous Parish Council meeting held on 13 April 2021 and the Minutes of the Parish Council Planning Day held on 17 April 2021 are a true and correct record of the matters discussed.

**Moved: Sandra I, seconded: Christine F. PASSED**

### 3. MATTERS ARISING

- Craig D advised the installation date for the new stained-glass window will be August'21.

### 4. VICAR'S REPORT

The report was circulated prior to the meeting and discussed by Parish Council.

Craig D reported relatively low numbers in recent weeks with 15 at the 8am and 75 at 10am. This will need to be monitored for any trend. Come and Sing Evensong has had between 6 to 12 regular attendees since its introduction after Easter. Discussions need to be held with the group regarding its future format and the need for a more regular Sunday evening option.

**ACTION: Craig D and Emily F**

Craig D noted that planning is well advanced for Jack L's ordination on 23 July'21. However, he noted that the post-event catering in the school hall may be challenging given COVID precautions.

Craig D provided a reflection on his recent time at Christ Church St Lawrence in Sydney following some \$2 million of capital improvements in the 8 years since the vicar Fr Daniel Dries has been there. He noted a very involved and committed congregation of some 300 parishioners with 7:30am, 9am family service and 10:30am Choral Eucharist on Sundays. This was in stark contrast to some other parishes in Sydney that are struggling to sustain numbers post COVID. He noted the importance of a congregation with a sense of ownership and love for the parish that is reflected in participation.

PC agreed there was much to learn from CCSL and their approach to an inclusive and caring community supported by appropriate infrastructure to facilitate worship and mission.

## 5. WARDEN'S REPORTS

The report was circulated prior to the meeting and discussed by Parish Council with the following agreed:

### Toilet Conversion Project

- The quote received by the builder was double what was anticipated. Awaiting further quotes to ensure a competitive price.

### Church Lantern Leaks

- A minor leak was noticed during some recent rainfall but no leak following the very substantial storms more recently. Being monitored.

### Stonework Grant Application

- Awaiting a decision on the grant application in July'21.

## 6. TREASURER'S REPORT

The Treasurer presented the accounts 7 months to April'21 noting the following:

- Income is \$11,012 (3%) above budget.
- Expenses are \$41,036 (14%) above budget.
- Net loss is \$1,126 to a \$28,092 budgeted profit.

Simon B noted that while a small deficit is recorded for the year to date, this is principally driven by capital expenditure to property. He noted Open Plate and Planned Giving income both decreased in April compared to March, but March income was abnormally high for the year to date. He noted Roxanne's pay is up to date, some minor corrections to follow up with the bookkeeper with all other items mostly performing to budget.

The Treasurer prepared an analysis of costs centres as discussed in our budgeting structure session during the Parish Council Planning Day. He noted the following proposed structure;

- A. Ministry:** giving and ministry-generated income, less ministry costs (clergy and music)
- B. Estate Management:** business income (CCGS lease), less general running costs
- C. Capital & Infrastructure:** investment income and capital revaluation, less infrastructure maintenance and capital works.

The Treasurer's report was approved.

**Moved: Sandra I, Seconded: Judith A. PASSED**

## 7. PLANNING DAY COMMUNICATION

The PC agreed it was very important to communicate the decisions made at the 17 April'21 Planning Day to the wider parish to ensure everyone was well informed. The PC agreed to hold a special parish meeting following the Sunday 10am service on 6 June'21. The following meeting agenda (45 min) was proposed:

Discussion Point	Time	Who
Welcome	5 min	Brian H
Financial overview and cost-centre structures	5 min	Craig D
Infrastructure Audit Overview	5 min	Brian H
Agreed capital works for the next period, and progress on each	5 min	Sarah B
Stewardship	5 min	Christine F
Business income and fund-raising	5 min	Sandra I
Q&A	15 min	Brian H

Those involved agreed to meet prior to the meeting to work through the detail. An announcement would be placed in the pew-sheet this Sunday to give people plenty of notice.

**ACTION: Craig D**

## 8. OTHER BUSINESS

PC agreed that minutes of the Parish Council Meetings should be posted on the notice board.

**ACTION: Craig D**

## 9. NEXT MEETING

The following dates for meetings were agreed:

<b>Date</b>	<b>Time</b>	
Tue 8 June'21	7pm	PC Meeting (in person)
Tue 13 July'21	7pm	PC Meeting (in person)
Tue 10 Aug'21	7pm	PC Meeting (in person)
Tue 14 Sep'21	7pm	PC Meeting (in person)
Tue 12 Oct'21	7pm	PC Meeting (in person)

The meeting closed with the grace at **8:15 pm**